**Privacy statement**

DvDgroup attaches great importance to the protection of your personal data. In this Privacy Statement we want to provide clear and transparent information about how we handle personal data.

We make every effort to ensure your privacy and therefore handle personal data with care. DvDgroup complies in all cases with applicable laws and regulations, including the General Data Protection Regulation. This implies that we at least:

• Process your personal data in accordance with the purpose for which it was provided;

• Not transmitting personal data to other parties, unless this is necessary for the performance of our services or activities;

• Processing of your personal data is limited to only those data that are minimally required for the purposes for which they are processed;

• Have taken appropriate technical and organizational measures to ensure the security of your personal data;

• Ask for your express consent if we need it for the processing of your personal data;

DvDgroup is responsible for the processing of your personal data. If you, after reading our Privacy Statement, or in a more general sense, have questions about this or wish to contact us, this is possible.

**Processing of personal data of newsletter subscribers**

Personal data from newsletter subscribers are processed by DvDgroup for the purpose of informing the person by news. The basis for this personal information is the registration form newsletter.

For the purpose (s) above, DvDgroup may request the following personal data from you: first name, insertion, last name, e-mail address. Your personal data will be stored by DvDgroup for the aforementioned processing (s) during the period that you are registered.

**Oral / written permission (including contact form) and / or issuing of a business card**

For the purpose (s) above, DvDgroup may request the following personal data from you: first name, insertion, last name, job title, telephone number, e-mail address. Your personal data will be stored by DvDgroup for the above mentioned processing (s) during the period that one is seen as a prospect, stakeholder / lobby contacts and / or interested party or for the duration of the processing of a question / request.

**Provision to third parties**

The information you provide to us will never pass on to other parties with whom we have not entered into a processor agreement. With these parties (processors), we of course make the necessary arrangements in this respect to guarantee the use and security of your personal data. We do not provide personal data to parties which are located outside the EU. DvDgroup does not sell personal data to third parties under any circumstances.

**Storage period**

DvDgroup does not store personal data longer than necessary for the purpose for which it was provided or required by law.

**Security**

We have taken appropriate technical and organizational measures to protect your personal data against unlawful processing, for example we have taken the following measures;

• All persons who can take note of your data on behalf of DvDgroup are obliged to maintain their confidentiality. We also impose this obligation contractually on third parties that we engage in performing our services and activities.

• We back up the personal data in order to be able to recover it in the event of physical or technical incidents;

**Rights concerning your data**

You have the right to inspect, rectify or delete the personal data we have received from you. You can also object to the processing of your personal data (or a part thereof) by us or by one of our processors. If you believe that your personal details are not (longer) correct or complete, you can request us to supplement, correct or delete your personal data. We can ask you to identify you before we can comply with the aforementioned requests.

**Complaints**

If you have a complaint about the processing of your personal data, we ask you to contact us directly. If we do not come together with you then we find this very annoying. You always have the right to file a complaint with the Dutch Data Protection Authority, this is the supervisory authority in the field of privacy protection.

**Questions**

If you have any questions or comments about our Privacy Statement, please contact us.

DvDgroup

The Run 4222

5503LL Veldhoven

info@dvdgroup.eu

It is possible that our Privacy Statement will change in the future. It is therefore advisable to consult our Privacy Statement on a regular basis. Our website always has the latest version.

This Privacy Statement was last modified on August 21, 2018.